

**BROOKS TOWN COUNCIL MEETING  
MINUTES  
Monday, August 20, 2018**

Mayor Dan Langford led the invocation and pledge, then called the meeting to order.

Mayor: Dan Langford

Council member present: Brian Davis  
Lewis Harper  
Scott Israel (late arrival)  
Todd Speer  
Ted Britt

Members Absent:

Prior to tonight's meeting, the proposed Agenda for Monday, August 20, 2018 was provided via email to the Mayor and Council Members for review. Town Manager, Ellen Walls, added 3 new items: New Business (Julia's Crossing, Town Center Parking Lot & Sidewalks) and an Executive Session. Councilman Ted Britt made a Motion to approve tonight's agenda with changes. Todd Speer offered a Second. Agenda was approved; all in favor.

Prior to tonight's meeting, the proposed Minutes of the Monday, July 16, 2018 were provided via email to the Mayor and Council Members for review. Lewis Harper offered a Motion to approve. Todd Speer offered a Second. Minutes were approved, Executive Session Minutes included; all in favor (Ted Britt abstained from vote).

**Public Hearing - Adoption of Proposed 2018 Millage Rate** - Ellen Walls presented the proposed rolled back Millage Rate for 2018. Rate will go from .723 to .680. Brian Davis offered a Motion to accept; Lewis Harper offered a Second. The rollback Millage rate was approved, all in favor.

**New Business:**

- A. Paving of Julia's Crossing** - Original quote was received for \$198,000. Engineer was able to piggyback work with paving in Tyrone for a lower quote of \$139,000. Work will be paid for with SPLOST funds. Todd Speer made a Motion/Notice to Proceed. Brian Davis offered a Second. Vote was unanimous, all in favor.
- B. Town Center Parking Lot** - Reviewed by Mallet Engineers - 12 parking spaces planned along rear and sides of lot. Will be graveled, spaces marked, rubber front stops. Steadmond Grading won bid at \$12,570. Brian Davis made a Motion/Notice to Proceed. Scott Israel offered a Second. Vote was unanimous, all in favor.
- C. Town Center Sidewalks** - Mallet Engineering has constructed a preliminary design of new sidewalks and parking for downtown, as well. 2 - 9' travel lanes along with a 7' parking lane with marked parking spaces, ADA ramps & a few handicapped spaces, decorative concrete or pavers, shrubbery, lighting, etc. Lewis Harper made a Motion/Notice to Proceed with bid process. Brian Davis offered a Second. Vote was unanimous, all in favor.

**Unfinished Business: None**

**Committee Reports (if any):**

Mayor's Report - A. Mayor Langford had an open meeting with Mr. Chris Perkins on Friday, July 20, 2018 at Town Hall; few members of the Public were present. B. Liberty Tech contacted Mayor Langford about possibly using Town Hall as a meeting place for a new Girl Scout Troop. Due to confidential information inside

Town Hall, Ellen Walls stated Hardy Hall would be a more suitable meeting area and could be offered to them as "guests" without paying for rental. C. Putman Hotel is in foreclosure - Mayor Langford spoke with bank, asking them to reconsider the family making payments instead of current owners.

Planning and Zoning - P & Z Director Eddie Lanham was present. An email was sent to Mayor Langford and Ellen Walls from Maurice Ungaro, concerning the recent questions brought up at the July 2018 Council meeting (Ordinance book. #1 - Supremacy Clause - "In the event that any provision of this ordinance (Ch. 31) is found to conflict in any way the provision or provisions of any other ordinance enacted by the TOB, then the provisions of this ordinance (Ch. 31) shall control and predominate." #2 - Clarify definition of a "Guest House". #3 - Fence height limitation. #4 - Corner House/Lot setbacks).

Discussion will be pushed back to September 2018 Town Council Meeting to allow Mayor Langford time for review.

Recreation – D. Holliman was present from BAR. Dumpster pad has been paved at football field; striping of parking lot is on hold due to weather. Currently preparing site for storage outbuilding. Financial information received.

Clerk's Report – Summer Reading Program ended July 31, 2018. The Mitchell family completed and won the prizes offered; children ranged in age from 5 to 11 years. A \$75.00 donation was made from Merri C. Malter, who passed away earlier this year; a purchase will be made in her honor. Our August Farmers' Market was this past Saturday. We have full vendor participation but community "traffic" was still lower than it has been in the past. Kim Bradley, Librarian and Town Clerk, also announced she will be having neck surgery on Sept. 10th; Arlene Quick will be filling in at the Library for as long as needed.

Manager's Report - Financial report given. Still waiting on final Cemetery boundaries for extended water system. Minimum requirements for EPD audit: Master Plan, Emergency Plan, 5 Policies & 7 Ordinances; help has been offered by Fayette County and others. Also, strongly suggested Brooks enter into a Stormwater Intergovernmental Agreement with Fayette County.

Other - None

**Any Other Business:** None

**Executive Session:** At this time, public was dismissed for Executive Session to be called to Order to discuss a Personnel issue. Council Members voted unanimously to enter into Executive Session.

Executive session was closed by Mayor Langford. There being no other business, Lewis Harper made a Motion to adjourn. Scott Israel offered a Second; all in favor.

Respectfully Submitted,

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Kim Bradley, Town Clerk

